



Form No. RPPL-F-104AE
 AMDT No. 2.0
 Page No. 1 of 6
 Issue Date: 24/07/2019

**APPLICATION FOR THE ISSUE OF A
 PART-FCL COMMERCIAL PILOT LICENCE
 (AEROPLANE)**
 (Integrated Course ONLY)

NOTE: European Commission Regulation (EU) No. 1178/2011 as amended, requires that an individual has all of their licences administered by the National Aviation Authority that holds their medical records (Part MED.A.030 and FCL.015).

If your medical records are not held by the IAA, your application will be rejected.

Please complete the form in **BLOCK CAPITALS** having read the guidance notes attached to this form.

1. PERSONAL DETAILS

Surname First Name(s)
 Title (Mr / Mrs / Ms etc) Date of Birth (dd/mm/yyyy)
 Nationality Place of Birth (Town) (Country)
 Permanent address
 Postcode
 Contact Tel. No. Mobile Tel. No.
 E-mail address
 Address for correspondence (if different from above)
 Postcode

2. DETAILS OF ALL FLIGHT CREW LICENCE(S) HELD OR PREVIOUSLY HELD

State of Issue	Type of Licence (e.g. PPL)	Category of Licence (e.g. Aeroplane, Helicopter etc)	Licence No.	Expiry Date

3. APPLICATION (tick as appropriate) *delete as applicable

I am applying for the issue of a Part-FCL CPL(A) with* / without IR*, including the Class rating(s) indicated below;

Single-engine Piston (Land) Multi-engine Piston (Land) Other (please specify):.....

Type of course completed:

ATP Integrated Course CPL/IR Integrated Course CPL Integrated Course

4. CLASS 1 MEDICAL CERTIFICATE

State of Issue	Date of Medical	Expiry Date of Class 1 privileges	AME Name, Medical Centre & Location	AME No.	Details of any Limitations / Endorsements	IAA use only



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5. FLIGHT EXPERIENCE

	Hours completed on Integrated course	Credit given for flight time as holder of an ICAO PPL(A) / PPL(H) (if applicable)	IAA use only
1. Total Flight Time			
(a) Pilot-in-Command (PIC)			
(b) Student Pilot-in-Command (SPIC)			
(c) Dual instruction (Pu/T) – in Aircraft			
(d) Dual instruction (Pu/T) – Instrument Ground Time			
Total			

			IAA use only
2. Cross-Country Flight Time			
(a) Pilot-in-Command (PIC)			
(b) Student Pilot-in-Command (SPIC)			
Total			
(c) Date of a VFR cross-country flight as Pilot-in-Command of an aeroplane, totalling at least 540km (300NM) in the course of which full stop landings at two aerodromes different from the aerodrome of departure have been made	Date/...../.....		

			IAA use only
3. Night Flight Time			
(a) Pilot-in-Command (PIC)			
(b) Dual instruction (Pu/T)			
(c) Dual cross-country navigation (Pu/T)			
Total			
(d) Solo take-offs & full stop landings	No.	No.	

			IAA use only
4. Instrument Time			
(a) Dual instruction (Pu/T)			
(b) Student Pilot-in-Command (SPIC)			
(c) Instrument Ground Time – FNPT I			
(d) Instrument Ground Time – FNPT II			
(e) Instrument Ground Time – FFS			
(f) Instrument Ground Time – FTD 2			
MCC			
(g) Instrument Ground Time – FFS			
(h) Instrument Ground Time – FNPT II			
Total			

6. DECLARATION OF COURSE COMPLETION (to be completed by the Head of Training)



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I certify that (name) has completed an integrated course of training for the grant of a Commercial Pilot Licence (Aeroplane), the flight training for which, is summarised in Section 5. I further certify that I have examined the applicants flying logbook(s) and that the entries contained therein meet, in full, the flying experience requirements for the grant of a Part-FCL Commercial Pilot's Licence (Aeroplane) with*/ without* an Instrument Rating and has completed;

PBN theoretical knowledge course in accordance with FCL.615 of Annex I (Part-FCL) YES] NO]

PBN flight training in accordance with FCL.615 of Annex I (Part-FCL) YES] NO]

Date course started: Date course completed:

Approved Training Organisation (ATO) ATO Approval No.

Competent Authority issuing Approval

Name of Head of Training

Signature of Head of Training: Date:

7. THEORETICAL KNOWLEDGE

Level of examinations passed (e.g. CPL(A) or ATPL(A))	Member State under whose authority exams were passed	Date of final examination pass	Expiry date of examination pass	IAA use only

8. ENGLISH LANGUAGE PROFICIENCY (ELP)

Date of ELP Assessment	Level achieved	Name of Examiner	Examiner Number	IAA use only

9. CPL(A) SKILL TEST (to be completed by the Examiner)

I certify that I have examined the applicants flying logbook(s) and the entries contained therein meet, in full, the flying experience requirements for the grant of a Part-FCL Commercial Pilot Licence (Aeroplane).

I further certify that (Name) has passed the CPL(A) skill test, as follows;

Pass date:/...../..... **Aircraft type:** **Aircraft registration:**

Examiner's Name: Examiner's Number:

Issuing Competent Authority: Date of 'Non-IAA Examiner's Briefing' (if applicable):/...../.....

Examiners signature: Date:/...../.....

Note: Examiners are reminded that they must complete the Skill Test Report Form and submit to the IAA's Personnel Licensing Office within **14** days of the date of skill test, and if applicable, a copy of the confirmation email(s) from the IAA in respect of the 'Non-IAA Examiner's Briefing' and 'Notification of Test'.



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10. IR SKILL TEST (to be completed by the Examiner)

I certify that I have examined the applicants flying logbook(s) and the entries contained therein meet, in full, the flying experience requirements for the grant of an Instrument Rating (Aeroplane).

I further certify that (name) has passed the IR(A) skill test.

Pass date:/...../..... **Aircraft type:** **Aircraft registration:**

Has successful demonstration of competency in PBN YES] NO]

Examiner's Name: Examiner's Number:

Issuing Competent Authority: Date of 'Non-IAA Examiner's Briefing' (if applicable):/...../.....

Examiners signature: Date:/...../.....

Note: Examiners are reminded that they must complete the Skill Test Report Form and submit to the IAA's Personnel Licensing Office within **14** days of the date of skill test, and if applicable, a copy of the confirmation email(s) from the IAA in respect of the 'Non-IAA Examiner's Briefing' and 'Notification of Test'.

11. IAA SUMMARY PRIVACY NOTICE

How will we use your information?

The information you provide to us via this form will be used to enable us to carry out our regulatory duties including processing your request to issue a flight crew licence (FCL), the administration and maintenance of said licence and of subsequent licences/certificates and for enforcement purposes. We will not disclose any of your information to any organisation without your explicit consent, except where we are obliged to do so under relevant EU and Irish legislation, or to comply with law enforcement agencies.

Where can you find out more?

To find out more about how the IAA respects your privacy, please read our detailed privacy notice at <https://www.iaa.ie/home/footer-tools/privacy> or contact our Data Protection Officer at dataprotection@iaa.ie, or write to Data Protection Officer, Irish Aviation Authority, The Times Building, 11-12 D'Olier Street, Dublin 2, D02 T449.

12. APPLICANT'S DECLARATION

I hereby declare that: -

- 1) I do not hold a Part-FCL licence issued by another Member State;
- 2) I have not applied for a Part-FCL licence in another Member State;
- 3) I have never held a flight crew licence, issued in another Member State, which was revoked or suspended.

I further declare that the information given in this form is true and correct to the best of my knowledge and belief.

Applicant's Signature Date

Note: It is an offence for a person to make, procure to be made, or assist in making any false representations for the purpose of procuring for any reason the issue, validation, extension or re-issue of a licence or the issue, renewal or revalidation of a rating, authorisation or certificate, whether for that person or any other person.



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GUIDANCE NOTES

Guidance Notes

In order for the IAA to process your application as quickly as possible, it is important that you complete the application form correctly. Please complete the form in conjunction with the following guidance notes.

Section 1 – Personal Details

The permanent address will be entered on your IAA-issued Part-FCL Flight Crew Licence and will also be the address to which the licence will be sent, if not collecting in person. If you want the licence sent to an alternative address, please enter the details under 'correspondence address'.

Section 2 - Details of all Flight Crew Licence(s) held or previously held

Please enter details of any flight crew licence(s) held.

Section 3 - Application

Please indicate the Class rating(s) for which you are applying, and the type of Integrated course completed.

Section 4 – Class 1 Medical Certificate

Please enter details of your valid Part-FCL Class 1 medical certificate.

Section 5 – Flight Experience

Please enter details of the flight training completed on the integrated course under each section. If credit was given for flight time as the holder of an ICAO PPL(A) or PPL(H), please enter the amount of credit given against each section, as applicable.

Section 6 – Declaration of Course Completion

This section must be completed by the ATO's Head of Training or nominated Deputy.

Section 7 – Theoretical knowledge

Please enter details of your Part-FCL theoretical knowledge examinations.

Section 8 – English Language Proficiency (ELP)

Please enter details of your ELP assessment.

Section 9 – CPL(A) skill test

This section must be completed by the Examiner who conducted the CPL(A) skill test.

Section 10 – IR(A) skill test (if applicable)

This section must be completed by the Examiner who conducted the IR(A) skill test, if applicable.

Section 12 – Applicant's Declaration

This section must be completed by the applicant after reviewing all information entered on the application form. If you are unable to agree with any of the statements in the declaration, please contact the Personnel Licensing Office for further advice before submitting this application.



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SUBMISSION INSTRUCTIONS

Please note that failure to complete this form fully and submit all required documentation may result in the return of your application

Send your completed application form to:

Personnel Licensing Office, Irish Aviation Authority, The Times Building, 11-12 D'Olier Street, Dublin 2, Ireland.

Please enclose the following: -

- Copy of any Flight Crew Licence(s) (all pages) held
- Copy of your valid Part-Med Class 1 Medical Certificate
- Copy of your Passport (State of Issue / Passport Number / Photograph page(s) only) or National Identity Card
- Copy of ATPL theoretical knowledge examination results
- All Pilot logbook(s)
- Course completion Certificate issued by your FTO
- Completed payment form.

PAYMENT FORM

I am paying by:-

CREDIT / DEBIT CARD CHEQUE POSTAL ORDER

- PLEASE DO NOT SEND CASH -

Please make cheques payable to 'Irish Aviation Authority'.

Please note that we do not accept **AMERICAN EXPRESS** or **DINERS CARD**.

If paying by credit or debit card, please complete the information required below (in block capitals). **Note:** All card details are destroyed upon completion of the transaction.

Name of Card holder (as stated on the card) _____

Card Number

Valid from: / Expiry Date /

Security Code (last 3 digits on signature strip on reverse of card)