



Version No. 04  
 Issue Date: 21/02/2023  
 Form No. AWSD.F.104B

Application for Issue of a Certificate of Airworthiness, Airworthiness Review Certificate and/or Export Certificate of Airworthiness

**Application for the Issue of a COA or Export COA  
 (aircraft subject to EASA Part ML)**

Tick as applicable

- COA required.....
- ARC required (new aircraft, or IAA to perform AR in certain limited circumstances)
- Export Certificate of Airworthiness required.....
- Transfer to Ireland from EU member state.....
- Import into Ireland from outside EU.....

**Recommendation Report**


In the case of new aircraft, the COA and ARC may be issued based on the receipt of the EASA Form 52 or equivalent. For used aircraft, a COA may be issued by the Authority following receipt of this application and any additional evidence required. The ARC may be issued by an approved organisation or authorised person or, in certain limited circumstances, by the IAA.

For national Certificates of Airworthiness for aircraft with a certified MTOM of 2,730kg or less, see AWSD.F.104D. Completed Forms together with the applicable fee should be sent to address below.

**Irish Aviation Authority  
 Airworthiness Standards Department  
 The Times Building, 11-12 D'Olier Street, Dublin 2.  
 Email: registration@iaa.ie**

**Section 1 Owner Details**

<b>Registered Owner Name</b>		<b>Phone</b>	
<b>Address</b>		<b>Fax</b>	
<b>Contact Name</b>		<b>Email</b>	


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Section 2A Aircraft Details					
Registration:	EI-	Aircraft Type:		Serial No:	
	Since manufacture	Since Last ARC	Last Calendar Year		
Aircraft Hours					
Aircraft Cycles					
MTOM (kg)			Date of Last Weighing		
Engine Type			Propeller Type		
Engine Serial No:	Since New Hours	Cycles	Propeller Serial No:	Since New Hours	Cycles

Section 2B Balloon Details					
Registration:	EI-	Model Type:		Serial No:	
	Since manufacture	Since Last ARC	Last Calendar Year		
Aircraft Hours					
Aircraft Cycles					
MTOM (kg)					
Capacity of Envelope	Cubic Meters	No. of Fuel Cylinders	Capacity of each Cylinder		
Actual weight of Balloon and Equipment (excluding fuel cylinders)					


Section 3 Import Details (if applicable)			
Country Import from:		ARC No.:	
		ARC Expiry: (EU Import)	
Export COA: (Non EU)	Yes or No	Export conditions: (attach)	Yes or No

Section 4 Export Details (if applicable)	
Country Export to:	

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Section 5 Operation Details		
<b>Type of Operation</b>	Commercial Operations	<b>Yes / No</b>
	Commercial ATO or Commercial DTO or operated in accordance with Subpart-ADD or Subpart-DEC	
	Commercial Specialised Operations	
	Non-Commercial Operations	
	Non-Commercial ATO or Non-Commercial DTO	
	Non-Commercial Specialised Operations	
	Specify other:	
<b>Operator</b>		
<b>Mainbase of Operation</b>		
<b>Scope of Operation</b>		

Section 6 Details of Organisation or Independent Person issuing the ARC	
<b>Approved Organisation's Name:</b>	OR
<b>Authorised Independent Airworthiness Review Staff's Name:</b>	
<b>Address:</b>	
<b>Approval or Authorisation No.:</b> (Attach copy)	
<b>Contact details:</b> <b>Name:</b>  <b>Phone Number:</b>  <b>E-mail:</b>	
<b>Declaration</b>	
Pursuant to Regulation (EU) 2018/1139 of the European Parliament and of the Council, I hereby certify that I have performed an airworthiness review in accordance with Regulation (EU) No 1321/2014 on the subject aircraft and it was considered airworthy at the time of the review. Accordingly, I will issue an Airworthiness Review Certificate to this aircraft following receipt of the COA.	
<b>Signed:</b>	
<b>Print Name:</b>	
<b>Approval/Authorisation No.</b>	
<b>Date:</b>	

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**Section 7 Registered Owner Declaration**

**I hereby declare that the above details are true in every respect, and I confirm that this aircraft is subject to EASA Part ML and the Airworthiness Review has been performed by an appropriate organisation/person per ML.A.201**

<b>Signed:</b>	
<b>Print Name:</b>	
<b>Date:</b>	
<b>Address to where the COA (Export) should be sent:</b>	

**Section 8 Additional items for Certificate of Airworthiness or Export CofA**

**Please provide the following in addition to your application for an initial EASA Certificate of Airworthiness or for an Export Certificate of Airworthiness**

<b>Copy of last weighing report attached</b>	
<b>Copy of the AFM/POH This can be provided as a URL, electronic copy or hard copy</b>	



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### Section 8 Payment Details

Details of fees are published on the IAA website (www.iaa.ie).

**Airworthiness Fee:** € \_\_\_\_\_

**Airworthiness Review Fee** € \_\_\_\_\_ **(only applicable where the IAA will perform the AR)**

**Method of payment:**

Circle as appropriate

Cheque	Bank/Wire Transfer	Purchase Order	Credit Card	Debit Card
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Note 1. Cheques must be made payable to ‘Irish Aviation Authority’.

Note 2. Include copies of Bank/Wire transfers payable to;

Allied Irish Bank, 40-41 Westmoreland St., Dublin 2, Ireland.  
 Acc No. 24057794, Sort Code: 93 33 84, IBAN No. IE22 AIBK 9333 8424 057794, BIC: AIBKIE2D

Note 3. Include copies of purchase orders (as applicable).

Note 4. Please note that ‘American Express’ or ‘Diners Card’ are not accepted.

Note 5. Please complete details below for Credit card or Debit card.

**Credit/Debit Card Details:**    **VISA CREDIT**            **MASTERCARD**            **VISA DEBIT** (circle as appropriate)

Card Number:           

Card Expiry Date:        /

CVV Number:           

\*CVV Number: Card Verification Value also known as CSC (Card Security Code) or CVV2 Number (usually the last 3 digits on signature strip on reverse of card)

Note 6. All card details are removed upon completion of payment.