



ÚDARÁS EITLÍOCHTA NA hÉIREANN
IRISH AVIATION AUTHORITY

SCHEDULE OF FEES

9. AVIATION SECURITY

Schedule No.	9
Title	AVIATION SECURITY
Effective Date:	31/01/2024

1. INTRODUCTION TO IAA FEES AND CHARGES

- 1.1 The IAA does not receive income from the central exchequer. The IAA is funded by charges levied on the organisations and individuals it regulates. It must ensure that it generates sufficient income to meet the costs of performing its safety, security, passenger rights and economic regulatory functions. The IAA's functions are set out and described in the Irish Aviation Authority Act, 1993, the Aviation Regulation Act, 2001 and the Air Navigation and Transport Act, 2022.
- 1.2 Section 44 of the Irish Aviation Authority Act 1993, as amended, states:
(1) The company may charge such amounts as it considers appropriate in respect of any of the following:
(a) the performance by it of its functions under this Act or any other enactment;
(b) services provided by it to other persons;
(c) property, real or personal, sold, hired or leased by it to other persons.
(2) The company may charge such amounts as it considers appropriate in respect of any functions performed by it pursuant to any European Union Regulations listed in Schedule 2 of the Irish Aviation Authority Act, 1993, as amended.
(3) Any amount due by a person to the company in respect of a charge under this section may be recovered by the company from the person as a simple contract debt in any court of competent jurisdiction.
- 1.3 The charges applied by IAA are those set out in the Schedule of Charges. Where a Schedule of Charges covers an activity, it is the sole basis on which the IAA will charge for that activity.
- 1.4 The IAA requires the payment of charges to the company, in such amounts as are specified in the Schedule of Charges, for the performance of its functions under this Act or any other Enactment. The charge in respect of an activity set out in the Schedule of Charges shall be paid to the Authority prior to grant or renewal of any certificate, licence, instrument of approval or authorisation concerned or prior to the undertaking of an examination or test subject to a fee under that Schedule. For charges and fees calculated by reference to hourly or daily rates, the relevant amount for payment shall be set out based on actual time spent or actual expenses incurred on that activity, with invoices for payment sent in arrears. Such charges shall be payable within 30 days of the date of invoice. Any such activity shall cease upon non-payment of the relevant charges.
- 1.5 No certificate, licence, instrument of approval, authorisation, activity, examination or test subject to a charge under the Schedule shall be granted, amended, renewed or carried out absent the payment of the relevant charge to the IAA.
- 1.6 The charges in this schedule are expressed as different amounts of fees and charges and are specified, and shall be paid, in Euro (€). All fees and charges are VAT exempt. Charges shall be payable by direct bank transfer or equivalent instantaneous transfer of funds to the bank account specified by the IAA.
- 1.7 The charges set out in this Schedule take effect from 1 January 2024 and shall apply to the classes of undertakings and persons mentioned in the activities set out in the Schedule and the relevant functions of the IAA as set out in statute.

2. Fees for the certification and oversight of Aviation Security at Irish Aerodromes

2.1 There shall be charged by the Authority, for the purposes of recovering its staff costs, including payroll, pension, travel and subsistence, training, utilities and administration incurred in performing its functions, a levy of €2.35m to be allocated based on 2022 departing passenger volume.

Note: This will be approximately €0.12 per departing passenger, depending on actual traffic levels.

3. Fees For Certification of Aviation Security Personnel

3.1 There shall be charged and levied for the grant, re-issue, renewal, revalidation and replacement of certification for aviation security personnel, the fees as set out hereunder;

3.2 The fees prescribed are a personal liability on the individual applicant and are payable at the time of application unless otherwise specified.

3.3 The fees set out in the Schedule are for the period of validity of the certificate, licence or rating in question.

Description of service	Amount
For the initial issue of security personnel certificate issued	€118
For the initial issue of a rating to a security personnel certificate issued	€60
For the replacement of a security personnel certificate issued	€60
For the provision of a theoretical or practical examination (per subject)	€47
Variation and alteration of certificate	minimum fee of €75
For a copy of a document held by the Authority and available	€30 per document
For the initial approval of a theoretical knowledge examination centre for the provision of theoretical exams on behalf of the Authority	€590 per site
For ongoing surveillance of a theoretical knowledge examination centre approved for the provision of theoretical exams on behalf of the Authority	€295 per site

3.4 Where a grant, renewal, re-issue or validation of any certificate, licence or rating not otherwise provided for above is required, the fees shall be determined by the Authority and notified in advance.