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**NOTICE  
TO  
AERODROME  
LICENCE  
HOLDERS**

**IRELAND**  
SAFETY REGULATION DIVISION  
IRISH AVIATION AUTHORITY  
AVIATION HOUSE  
HAWKINS STREET  
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**AERODROME LICENSING REQUIREMENTS**

This Direction is for the purpose of consolidating requirements for aerodrome licence holders previously itemised in licence conditions.

The Irish Aviation Authority (hereinafter referred to as "the Authority") in pursuance of Articles 6 (1) and 23 of the Irish Aviation Authority (Aerodromes and Visual Ground Aids) Order, 2008, (S.I. No. 355 of 2008, hereby directs as follows:-

An aerodrome licence holder for an aerodrome licensed for public use shall ensure that the following requirements are complied with

1. Changes in the physical characteristics of the aerodrome, including the erection of new buildings or alterations to existing buildings, visual aids or navigation aids shall not be made without the prior agreement of the Authority.
2. The Licensee shall comply with the requirements of the Authority's Aerodrome Licensing Manual ALM 002.
3. The movement area shall be kept clear of all objects and substances hazardous to aircraft operations.
4. The Licensee shall accurately identify the position and top elevation of all existing objects which infringe the obstacle limitation surfaces as defined in chapter 4 of Annex 14 to the Chicago Convention and shall notify the Authority forthwith of such objects.
5. The Licensee shall ensure that each aviation fuel installation located at an aerodrome shall be approved by, unless otherwise exempted by, the Airworthiness department of the Authority.
6. Subject to the published conditions of use, the aerodrome and its facilities shall be kept continuously available for flight operations during the published hours of operation, irrespective of weather conditions.
7. The Licensee shall maintain an Aerodrome Movements Logbook showing the dates and times of flights, the registration of the aircraft and the aerodrome of origin or destination as appropriate.
8. The Licensee shall notify the Authority, in ample time of any proposal to hold an Air Rally, an Air Display or any aerial activity other than routine flying associated with aircraft take-off and landing at the aerodrome.

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9. The Licensee shall furnish to the Authority such information on statistics as it may require.
  10. A public right-of-way crossing or bordering the landing area shall be adequately sign posted with notices warning the public of danger from aircraft or shall be adequately controlled by the Licensee.
  11. The aerodrome may only be used with the prior permission of the Licensee and only for so long as the Licensee is the occupier of the aerodrome.

**E. Brennan,  
Chief Executive.**