



**Aeronautical Services  
Advisory Memorandum  
(ASAM)  
Focal Point: Gen**

**ASAM  
No: 02  
Issue 4.0  
Date 22.11.24**

**Title**

**Aeronautical Services Advisory Memorandum - Outline**

**1. Introduction**

- 1.1 The Aeronautical Services Advisory Memorandum (ASAM) contains material of an administrative or technical nature relating to ATM/ANS Service Providers (SP), Air Traffic Control Officers (ATCO) and ATCO Training Organisations (TO).
- 1.2 The ASAM document is an all-embracing Air Navigation Services Division (ANSD) means of advising SPs, ATCOs and TOs of proposed changes to regulations, guidance material, competent authority processes and procedures, SP/ATCO/TO requirements to meet regulations and other matters of relevance.
- 1.3 Each ASAM (ASAM No. 001 Index refers) bears an identification number, focal point, issue number and date. Should an ASAM be altered or amended, it will be re-issued under the same identification number but bearing a new issue number and effective date. This has the effect of cancelling the previous issue.
- 1.4 A focal point 'Gen' means that the ASAM is applicable to all. Whilst a focal point 'ANSP' or 'ATM/ANS' means that the memorandum is applicable only to Air Navigation Service Providers or SPs under European Commission Regulation (EU) 2017/373 and a TO means ATCO training Organisation under European Commission Regulation (EU) 2015/340 only.
- 1.5 It is important that ANSPs, ATCOs and ATCO TOs assess the impact of new or updated ASAMs on their organisation or their licence requirements and make changes as necessary.

**2. Further Information**

- 2.1 Requests for further information on the contents of this or any ASAM should be addressed to [ansdinfo@iaa.ie](mailto:ansdinfo@iaa.ie).

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