

	AERONAUTICAL SERVICES MEMORANDUM (ASM) Focal Point: Gen	ASM. No: 002 Issue 3 Date 18.08.16
Title	Introduction of Aeronautical Services Memorandum.	

1. Introduction

A new Aeronautical Services Memorandum (ASM) has been introduced by the Aeronautical Services Department of the Safety Regulation Division (SRD). The new memorandum series will run in parallel with the Flight Operations OAM and Personnel Licensing PLAM and will be available for download from the Irish Aviation Authority website: www.iaa.ie under publications.

2. New Aeronautical Services Memorandum (ASM)

The new Aeronautical Services Memorandum contains guidance material of an administrative or technical nature relating to Air Navigation Service Providers and Aerodrome Licensees. Each ASM (ASM No. 001 Index refers) bears an identification number, focal point, issue number and date. Should an ASM be altered or amended, it will be re-issued under the same identification number while bearing a new issue number and effective date. This has the effect of cancelling the previous issue.

It is important that ANSPs and Aerodrome Licensees circulate staff with appropriate ASMs and crosscheck their ASM File against the latest ASM Index to ensure that the most recent 'Issue ASM' is included in their ASM File.

3. Further Information

Requests for further information on the contents of this notice should be addressed to ansdinfo@iaa.ie.

Note 1 The ASM document is an all embracing Aeronautical Services Departmental document and in this regard it will be used as a means of advising Aerodrome Licensees and ANSPs of proposed changes to regulations, guidance material and other such matters of interest to them.

Note 2 A focal point 'Gen' means that the memorandum is applicable to all. Whilst a focal point 'ANSP' means that the memorandum is applicable only to Air Navigation Service Providers etc.

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