



Terms and Conditions

General

As per IAA INTERNATIONAL 's intellectual property corporate policy, you understand and agree as a participant that it is prohibited to take pictures, perform videotaping and voice recording of the training session and/or training materials.

You agree that upon achieving IAA INTERNATIONAL credential, your name and your class picture may be posted on IAA INTERNATIONAL 's website as part of an Online Registry to be created and maintained by IAA INTERNATIONAL.

Prerequisites

By accepting these terms and conditions the participant certifies that he or she fulfils the prerequisites for the course he or she is registering for. In particular, the participant confirms that he or she is able to read, write and communicate in the language of instruction (as per the ICAO recommended level of language proficiency level 4).

Registration Deadline

All registrations must be received no later than 21 days prior to the course start date. Late registrations will be accommodated, provided that places are available.

Payment Information

To guarantee a place on the course complete payment must be received 3 weeks prior to the commencement of the course. Deferred payment via invoice can only be agreed on an individual basis and permission for this must be obtained from Head of IAA International Development before course commencement.

Cancellation Policy

Cancellation made by the participant:

Cancellation received by IAA INTERNATIONAL more than 21 days prior to the course commencement: The course fee will be credited to be used for any other IAA INTERNATIONAL training course purchased through our website within twelve months from the course start date of the initial registration. Alternatively, the course fee can be fully refunded to the participant.

Cancellation received by IAA INTERNATIONAL less than 21 days prior to the course commencement: The course fee, minus a non-refundable administrative charge of €500, will be credited to be used for any other IAA INTERNATIONAL training course purchased through our website within twelve months from the course start date of the initial registration. If the credit is unused after one year, the participant is eligible for a refund of the remaining amount.

Cancellation made by IAA INTERNATIONAL:

IAA INTERNATIONAL reserves the right to cancel any course up to 7 days prior to the course commencement and will immediately issue a credit note applicable to any subsequent course scheduled within a twelve-month period following the cancellation. Alternatively, the course fee can



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be fully refunded to the participant. IAA INTERNATIONAL will not be liable for any other expenses incurred by course participants (i.e., airfare or hotel charges) whether the course fee payment has been received by IAA INTERNATIONAL or not.

Grading and Attendance

The IAA INTERNATIONAL Training Grading Policy (with attendance policy) describes IAA INTERNATIONAL Training's grading system, when applicable to the course, sets attendance and participation requirements, and describes the criteria instructors use to grade student performance.

Course Content

While every effort will be made to adhere to the advertised course content and structure IAA International reserve the right to change the content /structure of courses without previously notifying the participant. This course of action will only be undertaken as a last course of action and as a last resort.

Minimum age

Course participants must be of legal adult age in the jurisdiction the course will be held in order to attend the course. IAA INTERNATIONAL reserves the right to deny entry to any participants who do not meet this requirement.