

## Introduction

On 9 March 2017, the Commission for Aviation Regulation received an application from Shannon Airport for approval of a fee for the use of CUPPS (Common User Passenger Processing System) equipment at Shannon Airport.<sup>1</sup> The proposed fee is 0.40 per departing passenger. The current fee, approved in relation to CUTE equipment, is 0.30.

Under Regulation 14(3) of Statutory Instrument 505 of 1998, Shannon Airport must seek approval in advance from the Commission where it collects a fee in respect of an airport installation.<sup>3</sup>

The Commission will now assess this application. Prior to making our assessment we invite submissions from interested parties.

The decision to approve such charges depends on whether the Commission is satisfied that four criteria are met:

- Relevance
- Objectivity
- Transparency
- Non-discrimination

## Shannon Airport's Consultation

Shannon Airport consulted on the proposed fee as part of a consultation held on all miscellaneous charges. No submission was received regarding the proposed CUPPS fee.

The costs associated with this installation are derived from a contract Shannon Airport has entered into with a third party. This contract runs from 1<sup>st</sup> November 2016 to 31<sup>st</sup> October 2021. It was awarded following a competitive tender process. The Request for Tenders document was drafted in consultation with the Airline Operators Committee (AOC) at Shannon Airport.

Published alongside this note is Shannon Airport's application.4

## Submissions Invited

The Commission would like to hear the views of interested parties on the proposed fee. Responses should be marked "CUPPS Fee Shannon Airport" and sent by email to <a href="mailto:info@aviationreg.ie">info@aviationreg.ie</a> (preferable), or to the postal address below. The closing date for receipt of submission is 5pm, Wednesday 12 April 2017. It is the intention of the Commission to publish responses received, therefore any confidential elements should be marked as such.

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<sup>&</sup>lt;sup>1</sup> CUPPS was Previously called CUTE – Common User Terminal Equipment

<sup>&</sup>lt;sup>2</sup> http://www.aviationreg.ie/ fileupload/Image/6 pub gh.pdf

<sup>&</sup>lt;sup>3</sup> Statutory Instrument 505/1998 "The European Communities (Access to the Groundhandling Market at Community Airports) Regulations 1998"

<sup>&</sup>lt;sup>4</sup> http://www.aviationreg.ie/Documents/Default.150.html