

**AUDIT EXEMPTION FORM**



**State the Year End for which you are applying for an Exemption** \_\_\_\_\_

**Each of the questions in this Audit Exemption Form must be answered by the applicant by placing a tick in the yes or no column.**

**Incomplete or unsigned forms are invalid.**

		Yes	No
1.	Are you aware that should you not qualify for an exemption in accordance with Part III of the Companies (Amendment) (No.2) Act, 1999, audited accounts will need to be provided to the Commission in respect of the year as specified above?		
2.	If you have <b>not</b> been sent a letter by the Commission telling you to continue to produce audited accounts, do you wish to apply for an exemption?		
3.	Has your auditor confirmed to you that he or she is willing to issue you with an <b>auditor's notice</b> containing a statement to the effect that there are no circumstances connected with a decision of the company to terminate its audit that he or she considers should be brought to the notice of the members or creditors of the company?		
4.	Are you aware that any company granted an exemption from the requirement to attach an Audit Report to the annual accounts, will still need to submit to the Commission a full set of accounts – i.e. Balance Sheet, Profit & Loss Account, Cash Flow Statement, Directors' Report, and a full set of Notes to the accounts – in support of a licence application?		
5.	Are you aware that the Commission reserves the right to re-introduce the obligation to produce audited accounts for any licence holder granted a previous exemption?		

**Signed** \_\_\_\_\_ **Director/Chairman**

\_\_\_\_\_ **Company Name**

\_\_\_\_\_ **Licence number**

\_\_\_\_\_ **Date**

Please return completed signed form by email to: [exemptrequest@aviationreg.ie](mailto:exemptrequest@aviationreg.ie)

(Email instructions: Please insert in the subject header the name of the company, the licence number and the yearend)