



**AERONAUTICAL SERVICES  
ADVISORY MEMORANDUM  
(ASAM)  
Focal Point: Gen**

ASAM.  
No: 010  
Issue 2  
Date:03.11.14  
Page 1 of 4

**Title: Guidance Material on Aeronautical Information Circulars (AIC)**

## **1 INTRODUCTION**

Aeronautical Information Circulars (AIC) are notices containing information that does not qualify for the origination of a NOTAM or for inclusion in the AIP. As a general rule, AICs refer to subjects that are of an administrative rather than an operational nature. They are, however, also used to publish advanced warnings of impending operational changes and to add explanation or emphasis on matters of safety or operational significance. Aeronautical chart issues and corrections are also notified through the medium of the AIC.

Information for inclusion in an AIC is sent direct to the AIS ([aipinfo@iaa.ie](mailto:aipinfo@iaa.ie)) by the aeronautical data originator.

## **2 REFERENCES**

- ICAO Annex 15 - Standards and Recommended practices for Aeronautical Information Services
- ICAO Doc 8126 – Aeronautical Information Services Manual
- ICAO Annex 4 – Standards and Recommended practices for Aeronautical Charts
- ICAO Doc 8697 – Aeronautical Chart Manual
- **Aeronautical Information Circular (AIC)**; A notice containing information that does not qualify for the origination of a NOTAM or for inclusion in the AIP, but which relates to flight safety, air navigation, technical, administrative or legislative matters.



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Page 2 of 4

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### **3 DETAIL**

#### **Specifications for AIC's**

AIC are issued in printed form, and in addition are also placed on the IAA website <http://www.IAA.ie>.

The selected AIC are given international distribution.

Each AIC is allocated a serial number which is consecutive and based on the calendar year.

When AIC are distributed in more than one series, each series shall be separately identified by a letter.

Annex 15 has provisions for differentiation and identification of AIC topics according to subjects using colour coding should be practiced where the numbers of AIC in force are sufficient to make identification in this form necessary.

- Note; Guidance on colour coding of AIC by subject can be seen in the Aeronautical Information Services Manual (Doc 8126).

A checklist of AIC currently in force is issued in the beginning of every year as Sr.No. 01/(year), with distribution as for the AIC.

#### **Origination**

The AIS provider shall originate an AIC whenever it is necessary to promulgate aeronautical information which does not qualify for inclusion in the AIP or NOTAM. An AIC shall be originated whenever it is desirable to promulgate;

- a long-term forecast of any major change in legislation, regulations, procedures or facilities;
- information of a purely explanatory or advisory nature liable to affect flight safety; and
- Information or notification of an explanatory or advisory nature concerning technical, legislative or purely administrative matters.

This shall include:

- forecasts of important changes in the air navigation procedures, services and facilities provided;
- forecasts of implementation of new navigational systems;



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Page 3 of 4

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- significant information arising from aircraft accident/incident investigation which has a bearing on flight safety;
- information on regulations relating to the safeguarding of international civil aviation against acts of unlawful interference;
- advice on medical matters of special interest to pilots;
- warnings to pilots concerning the avoidance of physical hazards;
- effect of certain weather phenomena on aircraft operations;
- information on new hazards affecting aircraft handling techniques;
- regulations relating to the carriage of restricted articles by air;
- reference to the requirements of, and publication of changes in, national legislation;
- aircrew licensing arrangements;
- training of aviation personnel;
- application of, or exemption from, requirements in national legislation;
- advice on the use and maintenance of specific types of equipment;
- actual or planned availability of new or revised editions of aeronautical charts;
- carriage of radio equipment;
- explanatory information relating to noise abatement;
- selected airworthiness directives;
- changes in NOTAM series or distribution, new editions of AIP or major changes in their contents, coverage or format;
- advance information on the snow plan; and
- Other information of a similar nature.



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Page 4 of 4

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Each AIC shall be issued in printed form and be allocated a serial number which should be consecutive and based on the calendar year.

A checklist of AIC currently in force shall be issued at least once a year, with distribution as for the AIC.

**Distribution**

AIC selected for international distribution are given the same distribution as that for the AIP.

#### **4 Aeronautical Information Circular (AIC) End Date**

**Introduction**

End date to be put on all AIC's. This is to reduce the amount of long term AIC's in force

**Procedure**

As and from January 01<sup>st</sup> 2015, all AIC's published shall have an **END DATE** on them.

- The end date shall be a maximum time frame of 6 months duration, from the effective date
- After 6 months period, the AIC is either removed and/or incorporated into the AIP publication
- The data originator will be advised of this timeframe when submitting new AIC's for publication